Document Your Sources
Using the 6th Edition
APA Publication Manual
What is APA?

- Publication formatting style for the American Psychological Association.
- APA is often used in the behavioral, social, and health sciences.
Why do we format by style?

- Provides a consistent format within a discipline
- Makes your paper easier to read and understand
- Protects you from plagiarism
Formatting Your Paper
The Overall Look:

- 12 pt. Times New Roman font preferred or a non-serif font, but ask your instructor
- Double-spaced
- 1 inch margins
- Pages are numbered
- Use an abbreviated title as header

Ask your instructor for requirements!
The Title Page:

- Papers in APA style require a title page
- Include the paper’s title and your name, course, professor’s name, date

Ask your instructor for title page requirements!
Citing Your Sources
Why do we cite?

- Help people find your sources
- Show context of your research
- Acknowledge the work of others
- Show what information you have considered in your research
In Text Citations:

● Sometimes called parenthetical citations

● Done within the text of your paper after you’ve quoted or paraphrased from a source

● Each source cited in the paper must appear on your “References” list and vice versa
Quoting Directly:

“One of the lucky things about sleepwalking in children is that it generally occurs during the first hour or two after a child has gone to sleep, which means that parents are usually still awake” (Schenck, 2007, p.103).

OR

Schenck (2007) remarks, “One of the lucky things about sleepwalking in children is that it generally occurs during the first hour or two after a child has gone to sleep, which means that parents are usually still awake” (p. 103).
Paraphrasing:

Sleepwalking in children often happens early in their nightly sleep cycle (Schenck, 2007, p. 103).

OR

Schenck (2007) remarks that sleepwalking in children often happens early in their nightly sleep cycle (p.103).
The Reference List:

- Called “References,” alphabetized by item (author or title)
- A list of every source that you make reference to in your paper
- Provides the information necessary for a reader to locate and retrieve any sources cited in your paper
- Each source cited in the paper must appear on the References list, and vice versa
Elements of a Citation:

Citations should contain the following information in this order:

- Author’s name
- Date
- Title of item
- Publication information
- Retrieval information
Author’s Name

- Citations start with author information
- List authors according to the order they appear on the source
- Provide only first initials for first and middle names
Author’s Name- Examples

Feldt, R.

OR

Hill, F. J., & Awde, N.
Date

- List the year the item was published, posted, or produced in parentheses.
- Provide the full date if the item provides no other means of determining the date or edition of the source (i.e. volume or issue number).
- Use n.d. (no date) for undated items.
Date- Example


OR

Title of the Item

- If an item is a single/stand alone item, then italicize the title, only capitalizing the proper nouns and the first word of the title
- If the item is part of a larger work, then state the title as mentioned above but without italics
Title of Item- Examples


OR

Publication Info

• For a single/standalone item, provide any edition, version or volume information, the location, and the publisher or sponsor

• If the item is part of a larger work, identify that larger work with the above information and provide page or section numbers
Publication Info- Examples


OR

Retrieval Info

- For electronic items, include DOI (digital object identifier), or periodical home page, or database or website information of the place where the reader can find the item cited.
Retrieval Info- Examples


OR

Need specific examples?
Examples: Book

Example: Book Chapter

Example: Encyclopedia Article

Example: Print Journal Article

How to find a journal home page

● Google the title of the journal
● Is there a publisher’s page for the journal?
● If there is no journal home page, simply refer to the database or website from which you retrieved it
Example: Article on the Web

Example: Untitled Image

Example: Online Video

Where to find help citing...

- [Citing Sources](#) page on the COD Library’s website
- [COD Library’s Reference Desk](#) — in person, email or IM
- Your instructors